

WOOTTON COURTENAY PARISH COUNCIL 771
Minutes of the Parish Council Meeting held
At The Village Hall, on 8th November 2017

PRESENT: Mr J Wilmoth (Chair), Mrs J Barbieri, Mrs H Smith, Mr P Clapham, Mr D Brown, Mr P Griffin, Mr M O'Keefe.

Cllr Nicholson SCC (7.40-7.50 p.m.)

APOLOGIES: Mr R Clifford (WSDC), Mrs K Mills (SCC)

DECLARATIONS OF INTEREST: None

1689. MINUTES: the minutes of the Parish Council meeting held on the 11th October 2017 were approved as a correct record and signed by the Chairman. Proposed Mr Griffin, seconded Mrs Barbieri.

1690. MATTERS ARISING:

- a. Welcome Pack. Due to a potential changes with the tenancy at the Village Stores, it was decided to delay publishing a new Welcome Pack. To be put on January 2018 Agenda. Mr Clapham updated the Parish Council that the process involving the prospective tenant for the Village Stores is looking promising and he has been accepted as Manager by the Post office.
- b. Village Clean Up: Wheelbarrows and Bags have been requested. Mrs Smith will organise refreshments in the Village Hall. Matter closed.
- c. Burrow Road Flooding. Mr Griffin will speak again to Mr P Keal. Wootton Courtenay Parish Council will monitor the situation. Matter closed.
- d. Parish Lengthsman. It was agreed that 12 half days per year is adequate. Mr Wilmoth will contact the Lengthsman for more information.

1691. REPORTS:

Cllr Mills WSDC, submitted a written report. "I would like to report that the new website is still underway and information being transferred over, the other part of the project the update of the Porlock Parish Plan (for the whole of the Vale) will be starting in earnest and we have our first meeting on the 23rd of Nov at Porlock Village Hall. A poster is being designed and I will forward when ready, we are keen to get going on this part of the plan, and the attendance of the WCPC and residents would be most welcome"

Cllr Nicholson provided a map of the location of the salt bins in Wootton Courtenay. This will only be filled, if requested by the Parish Council. Clerk will check the supply in the salt bin outside the Church and order if necessary. The gritting routes have been publicised by SCC. WSDC will be taking responsibility for routes between West Somerset and Taunton.

The Homefinder system is proving difficult to use and a lot of discussion is taking place regarding housing. WCPC confirmed that it has not been approached regarding housing within the Parish.

Ofsted have arrived to carry out a 4 week inspection of Children's Services.

1692. POLICE REPORT: There is no Police report

1693. CLERK CONTRACT: Mrs Smith has produced a contract of employment and passed to the Clerk to check before the next meeting. Mrs Smith was thanked for her time in preparing the contract.

1694. BUDGET: The budget figures were discussed and agreed. Proposed Mrs Barbieri, seconded Mr Clapham. It was agreed to raise the precept to £3,500.00 for 2018-2019 year. This is to cover the budget figures. The Chairman will compose an email to distribute via the Village email system in March 2018. Proposed Mrs Smith, seconded Mr Griffin.

It was proposed that the amount held in the reserve fund will be discussed at the April 2018 meeting, after the final figures have been produced for 17-18 financial year.

1695. CLERK'S HOLIDAY: The Clerk will be on Annual Leave from 19.12.2017 – 8.1.2018. Clerk will advise ENP Planning Dept and WSDC Planning Dept of the following Parish Council meeting dates in the event of any planning applications which may arrive during that time.

1696. FINANCE:

Chq 368 £75.00 Dorset and Somerset Air Ambulance service
Chq 369 £75.00 Exmoor Search and Rescue
Chq 370 £400.00 Wootton Courtenay Playing Field
Chq 371 £733.20 D Stanyon Clerk's Salary
Proposed for approval Mr Brown, seconded Mr Clapham.

1697. PLANNING: There were no applications.

1698. CORRESPONDENCE:

The letter of thanks was read out which was sent to

Mr Brian O'Hara from Dorset and Somerset Air Ambulance.
A newsletter was read out from South West Lakes Trust and passed to Mr M O'Keefe

1699. MATTERS FOR REPORT AND ITEMS FOR NEXT MEETING:

Mr P Clapham is putting together a H & S report for WCPC. Clerk to pass a copy of the Insurance to him

Mrs H Smith requested whether the Village email system could be managed by a volunteer. The Clerk pointed out that this would have to be set up under a new email address. Clerk to email via the email system for any volunteers.

1700. DATE OF NEXT MEETING: Wednesday 13th December 2017 7.30 p.m. This will be a short Agenda to finalise the Clerk's contract and deal with any planning applications, if relevant.

Meeting ended 9.10 p.m.

Signed Date.....